MARAC FALL MEETING

OCTOBER 20–22, 2005

Sheraton Dover Hotel
Dover, Delaware

Things Unique: Archives, Culture, and History

MARAC
MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

Welcome!

The local arrangements and program committees invite you to join us in Dover, Delaware, for the fall meeting of the Mid-Atlantic Regional Archives Conference. From October 20 through October 23, we will convene in historic Dover, the capital of the First State. Discover what Delaware has to offer – with a plethora of historic sites, modern attractions, and pristine nature preserves, there is plenty for everyone to see and do.

The program begins with an address by archivist, educator, and profession leader Lee Stout. Join us as he outlines some recent responses to electronic records and technological change, and discusses implications for archives and our mission to collect, preserve, and make available unique records and materials that form the basis of historical research. The theme, "Things Unique: Archives, Culture, and History," will be given a different twist by Lee Jennings, our luncheon speaker. Dr. Jennings will recount his research in regional and local archives to uncover unique perspectives in the preservation and historical interpretation of First State heritage sites. In addition, twenty-two concurrent sessions with topics ranging from the Voting Rights Act to a digital preservation project focused on the birth of the "Dot Coms," and from the current state of archival education to our shared musical heritage, will provide additional opportunities for you to investigate our theme.

Our Friday evening reception will be held at the Delaware Public Archives, located in the heart of downtown Dover's historic district. Get in the Halloween spirit at this costume-optional event (and get full – there will be LOTS of food). Explore our past in the 100 Stories exhibit, celebrating the 100th anniversary of the agency's creation. Enjoy behind-the-scenes tours of our new modern archival facility. After the reception, join us (if you dare!) for a haunting visit to the Wicked Woods.

We have a full line-up of tours to showcase the diversity of the Dover area. Go for a sunrise tour of Bombay Hook National Wildlife Refuge, and be astounded by the natural beauty of waterfowl populations at their peaks. Or speed things up at Dover Downs, and go behind the scenes at the Monster Mile! Relive the rural past at the Delaware Agricultural Museum and Village. Tour the John Dickinson Plantation, the childhood home of the "Penman of the Revolution," and a national historic landmark. Take flight through history at the Air Mobility Command Museum with over 20,000 square feet of aircraft displays. Visit Barrett's Chapel, often called the "Cradle of Methodism." Or take a guided walking tour of The First State Heritage Park at Dover, boasting 22 historic sites and museums. And you certainly don't want to miss the Haunting on the Green, a special ghost tour of downtown Dover's haunted history. Check the "On Your Own" section for what we couldn't fit in!

Join us in Dover for a rich program and many things to see and do. Catch up with old friends and make new ones, share your knowledge and learn something new, bring your experience and share it with others. We look forward to welcoming you!

Joanne A. Mattern
Local Arrangements Committee Chair

Lisha Penn
Scott DeHaven
Program Committee Co-Chairs

Program Committee

Co-Chairs

Scott DeHaven, *CIGNA*
Lisha Penn, *National Archives and Records Administration*

Patrice Brown, *National Archives and Records Administration*
Jim Cassedy, *National Archives and Records Administration*
Morgan Davis, *General Federation of Women's Clubs Archives*
Mary E. Edsall, *Catholic University of America*
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Leslie Hunt, *Historical Society of Pennsylvania*
Margaret Jerrido, *Temple University Urban Archives*
Terry Snyder, *Hagley Museum and Library*
Charlotte L. Sturm, *Rockefeller Archive Center*
Kate Theimer, *National Archives and Records Administration*

Local Arrangements Committee

Chair

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Cynthia E. Caldwell, *Delaware Public Archives*
Moira Conlan, *Delaware Public Archives*
Connie Cooper, *Historical Society of Delaware*
Christine N. Darling, *Delaware Public Archives*
Donn Devine, *Retired*
Karen Donovan, *Delaware Public Archives*
Margaret Raubacher Dunham, *Delaware Public Archives*
Jason Gibson, *Delaware Public Archives*
Randy I. Goss, *Delaware Public Archives*
Bruce H. Haase, *Delaware Public Archives*
Deborah Hammond, *Delaware Public Archives*
Ian Janssen, *University of Delaware*
Donna Killen, *Delaware Public Archives*
Richard McKinstry, *Winterthur*
Dawn M. Mitchell, *Delaware Public Archives*
Laura Parrish, *Winterthur*
Michele Peterson, *Delaware Public Archives*
Ellen Rendle, *Historical Society of Delaware*
John C. Rhodes, *Delaware Public Archives*
Timothy A. Slavin, *Delaware Division of Historical & Cultural Affairs*
Thomas Summers, *Delaware Public Archives*
Suzan V. Voshell, *Delaware Public Archives*
Jon Williams, *Hagley Museum and Library*

Program information online:
http://www.marac.info/conferences/2005/fall2005

SCHEDULE-AT-A-GLANCE

WEDNESDAY, October 19

5:00 pm – 8:00 pm ..... Registration

THURSDAY, October 20

8:00 am – 7:00 pm ..... Registration
9:00 am – 4:00 pm ..... W1: Managing 21st Century Records
9:00 am – 4:00 pm ..... W2: Digital Projects
9:00 am – 12:00 pm ..... W3: Photo Preservation
10:45 am – 11:00 am ..... Workshop Break
1:00 pm – 4:00 pm ..... W4: Appraisal
1:00 pm – 4:30 pm ..... T1: Agriculture Museum & Dover Speedway
1:00 pm – 5:00 pm ..... T2: Dickinson Plantation & Air Mobility Museum
1:00 pm – 5:00 pm ..... T3: Museum Square, Woodburn, & Legislative Hall
1:00 pm – 5:00 pm ..... Committee Meetings
2:15 pm – 2:30 pm ..... Workshop Break
6:00 pm – 10:00 pm ..... T4: Sites and Hauntings on the Green
6:30 pm – 9:30 pm ..... Steering Committee Meeting

FRIDAY, October 21

6:30 am – 8:00 am ..... T5: Bombay Hook Sunrise
7:00 am – 6:00 pm ..... Registration
7:45 am – 8:15 am ..... New Members Orientation
8:00 am – 8:45 am ..... Continental Breakfast
8:00 am – 5:00 pm ..... Exhibitors
8:15 am – 9:00 am ..... State Caucus Meetings
9:15 am – 10:15 am ..... Plenary
10:15 am – 10:30 am ..... Break
10:30 am – 12:00 pm ..... S1–S4: Concurrent Sessions
12:15 pm – 1:45 pm ..... Luncheon
2:00 pm – 3:30 pm ..... S5–S8: Concurrent Sessions
3:30 pm – 4:00 pm ..... Break
4:00 pm – 5:30 pm ..... S9–S12: Concurrent Sessions
6:00 pm – 8:00 pm ..... Reception
8:00 pm – 9:30 pm ..... T6: Haunted Trail

SATURDAY, October 22

7:30 am – 12:00 pm ..... Registration
8:00 am – 9:30 am ..... Breakfast and Business Meeting
9:45 am – 11:15 am ..... S13–S17: Concurrent Sessions
11:15 am – 11:30 am ..... Break
11:30 am – 1:00 pm ..... S18–S22: Concurrent Sessions
1:30 pm – 4:30 pm ..... T7: Dickinson Plantation & Barratt's Chapel
1:30 pm – 4:00 pm ..... T8: Heritage Park Walk

Conference Overview and Special Events

WEDNESDAY, OCTOBER 19

5:00 pm – 8:00 pm . . . . . Registration
Convention Lobby

THURSDAY, OCTOBER 20

8:00 am – 7:00 pm . . . . . Registration
Convention Lobby

9:00 am – 4:00 pm . . . . . Workshops
See page 10

1:00 pm – 5:00 pm . . . . . Tours
See pages 6-7

1:00 pm – 5:00 pm . . . . . Committee Meetings

All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas. A listing here does not necessarily mean the committee will meet.

Arline Custer Award Committee
Development Committee
Education Committee
Finance Committee
Finding Aids Committee
Meetings Coordinating Committee
Membership Development Committee
Nominating Committee
Outreach Committee
Publications Committee
Program and Local Arrangements Committees for Spring and Fall 2006

6:00 pm – 10:00 pm . . . . . Tour
See page 7

6:30 pm – 9:30 pm . . . . . Steering Committee Meeting
Executive Board Room

FRIDAY, OCTOBER 21

6:30 am – 8:00 am ..... Tour
See page 7

7:00 am – 6:00 pm ..... Registration
Convention Lobby

7:45 am – 8:15 am ..... New Members Orientation
Corporate East

8:00 am – 8:45 am ..... Continental Breakfast
Convention Lobby

8:00 am – 5:00 pm ..... Exhibitors
East and West Atriums

8:15 am – 9:00 am ..... State Caucus Meetings

9:15 am – 10:15 am ..... Plenary
Sauvignon Room

Archivists Evolving

Our world is a place of constant technological change. This environment demands ongoing efforts to develop tools and methods that enable archival work: collecting, preserving, and providing access to information found in records and other material. Lee Stout, head of Public Services and Outreach for the Eberly Family Special Collections Library at the Pennsylvania State University Libraries, will update and extend his 2001 SAA presidential address and discuss the continuing evolution of electronic records and our profession, describing some recent responses to change, and implications arising from them, in our effort to ensure the ongoing availability of the building blocks of history.

10:30 am – 12:00 pm ..... S1–S4: Concurrent Sessions
See pages 11-12

12:15 pm – 1:45 pm ..... Luncheon
Champagne and Chardonnay Rooms

Unique Interpretations

Our speaker, Lee Jennings, has worked for Delaware's Division of Parks and Recreation for thirteen years. He has provided historical research in support of public historic preservation programs and exhibits at a number of sites, including Fort Delaware, a Union fortress that held Confederate prisoners of war, and the Indian River Life Saving Station, built in 1876 to assist shipwreck victims. Dr. Jennings will present an illustrated talk to show how unique local archival resources can be used to enrich national- and state-level documentation for the interpretation of historic sites.

2:00 pm – 3:30 pm ..... S5–S8: Concurrent Sessions
See pages 12-13

4:00 pm – 5:30 pm ..... S9–S12: Concurrent Sessions
See pages 13-14

6:00 pm – 8:00 pm ..... Reception

Delaware Public Archives

Make plans to join us for an evening of music, tours, and exhibits as the Delaware Public Archives hosts a reception in downtown Dover. Dedicated in 2000, the Delaware Public Archives facility is one of the newest in the nation. Along with an open bar (wine and beer) and an abundance of food and Delaware hospitality, there will be special tours of the building throughout the evening. Guests are invited to browse the three museum galleries featuring interactive exhibits where a visitor can explore the history of the First State. As an introduction to the exhibit area, a guest will be met by a "family" of three statues constructed of documents. Within the galleries visitors can electronically sign their name to a souvenir copy of the Bill of Rights. Another feature is a short film about the "jewels" of the Archives. Following the film, one of the "jewels" will be on display for guests. To celebrate the 100th anniversary of the Delaware Public Archives a special exhibit has been created using many of our most interesting photographs, video films, audio clips, and documents. Be sure to vote for your favorite document or photograph in the exhibit!

The first shuttle for the Archives will depart the hotel at 5:45 pm The last return shuttle will leave the Archives for the hotel at 8:15 p.m. There is plenty of free parking at the Archives should you choose to drive. Driving directions will be available at the meeting registration desk.

8:00 pm – 9:30 pm ..... Tour
See page 8

SATURDAY, OCTOBER 22

7:30 am – 12:00 pm ..... Registration
Convention Lobby

8:00 am – 9:30 am ..... Breakfast and Business Meeting
Sauvignon Room

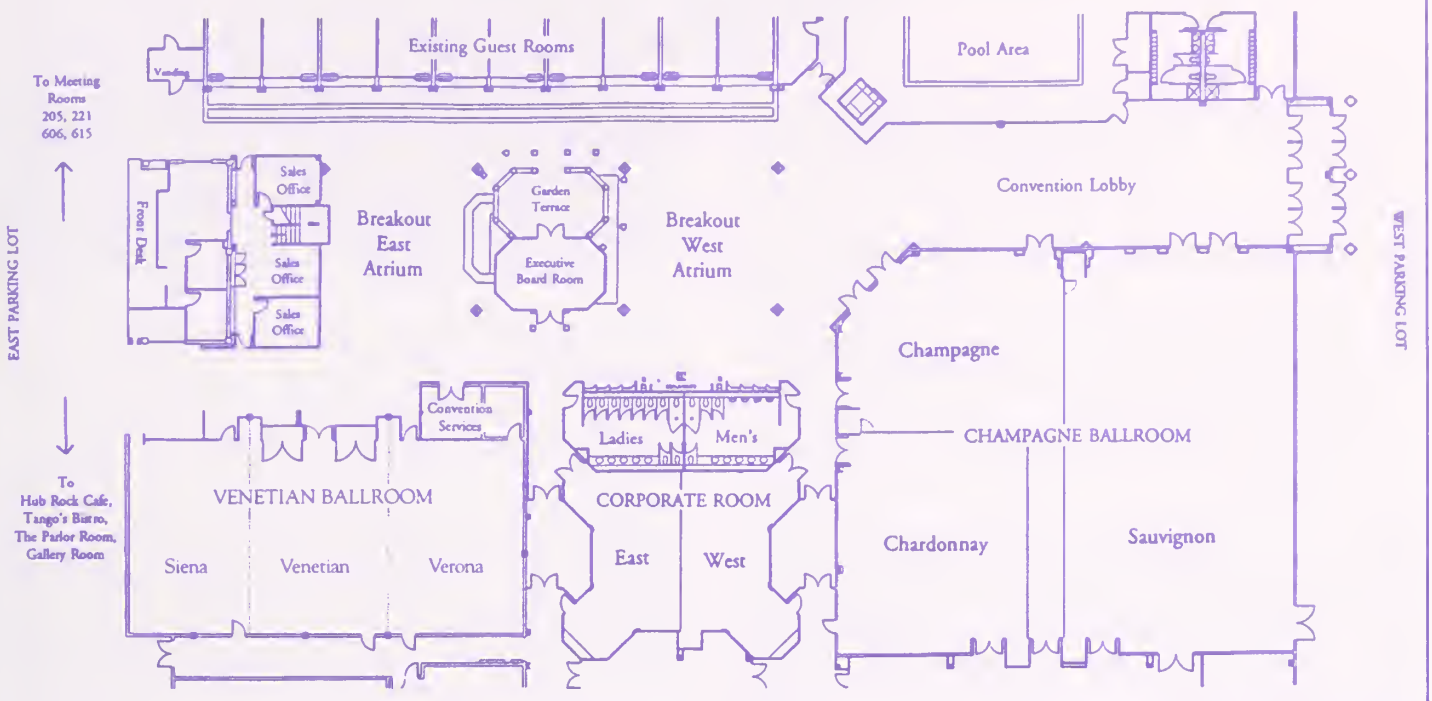
9:45 am – 11:15 am ..... S13–S17: Concurrent Sessions
See pages 14-15

11:30 am – 1:00 pm ..... S18–S22: Concurrent Sessions
See pages 15-16

1:30 pm – 4:30 pm ..... Tours
See page 8

WHEN YOU PACK YOUR BAGS, DON'T FORGET TO INCLUDE A COPY OF THIS PROGRAM!

MEETING AND BANQUET ROOMS



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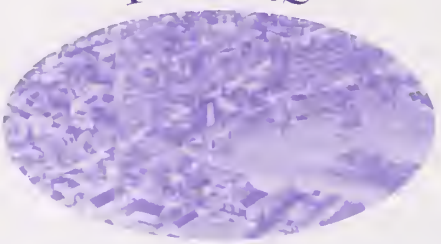

Registration and pre-payment are required. T6, and parts of T8, are not handicapped accessible. All tours will depart promptly from the hotel lobby unless otherwise noted.

THURSDAY, OCTOBER 20

T1 Delaware Agricultural Museum and Village and Dover Downs International Speedway

Time: 1:00 pm–4:30 pm
Registration: 15 people minimum, 25 maximum
Fee: $10

Delaware's rural heritage comes to life in the recreated village of buildings behind the Delaware Agricultural Museum. The village includes a mill, blacksmith shop, church, school house, farmhouse and more. The main exhibit building houses over 10,000 artifacts from the 17th through 20th centuries. The museum holdings include a variety of antique tractors and farm equipment plus the first commercial broiler chicken house in Delaware.

They don't call Dover Speedway the "MONSTER MILE" for nothing – it has wrecked many professional drivers as they compete for the checkered flag. The concrete track with 24 degree banking, is the first and only concrete speedway in NASCAR history, providing awesome racing action. At 140,000 seats, it has the largest seating capacity of any sports facility between New York and the Carolinas. The Dover Downs International Speedway has been voted NASCAR fans favorite one mile track in the country.

T2 Dickinson Plantation and Air Mobility Command Museum

Time: 1:00 pm–5:00 pm
Registration: 10 people minimum, 40 maximum
Fee: $8

The Dickinson Plantation is the restored boyhood home and farm of John Dickinson (1732-1808), who is known as the "Penman of the Revolution" for his articles debating whether the colonies should break from England to form their own government. Dickinson was also a framer and signer of the United States Constitution. The 18 acre site along the St. Jones River features the furnished 1740 brick home, a "log'd dwelling", and various reconstructed outbuildings. Exhibits and a short video presentation are presented. Guides in reproduction historical clothing interpret and demonstrate aspects of seasonal plantation life, the lives of slaves, free blacks and tenant farmers.

The second tour stop is the Air Mobility Command Museum which presents entertaining and educational exhibits for visitors of all ages, from biplanes and bombers to the giant cargo jets in use today. Enjoy an excellent collection of military airlift aircraft, from a combat veteran C-47A and the first C-141 ever built, to the only remaining C-54M modified to haul coal during the Berlin Airlift.

T3 Museum Square, *Woodburn*, and Legislative Hall

Time: 1:00 pm–5:00 pm
Registration: 5 people minimum, 20 maximum
Fee: $7

The Delaware Archaeology Museum, also known as Meeting House Gallery I, located in the 1790 Presbyterian Church, features local archaeological discoveries, and showcases artifacts, paintings, and photographs. Artifacts are on display

from the Island Field site, a Native American burial site near South Bowers Beach. Other exhibits in the museum describe the lives of early colonial settlers in Delaware.

The Delaware Museum of Small Town Life (Meeting House Gallery II), located in the 1880 Presbyterian Sunday School building, contains an exhibit entitled "Main Street Delaware" and others relating to the economics, history, and culture of Delaware communities in the early 1880s. See the museum's general store, pharmacy, carpenter's shop, working print shop, and beautiful stained glass windows.

The Johnson Victrola Museum features an extensive collection of Victor Talking Machines, early record players, and memorabilia. The Victor Talking Machine Company was founded in 1901 by inventor Eldridge Reeve Johnson, a native Delawarean and competitor of Thomas Edison. The museum exhibits include a 1920s Victrola dealer's store with a collection of talking machines, cabinet Victrolas and early records. Recordings are regularly played on modern and antique equipment, and posters and memorabilia showcase Victor's popular recording artists. Also featured is an original painting of "Nipper," the dog that became the trademark for RCA, known as "His Master's Voice."

Woodburn, the Governor's House, was built by Charles Hillyard in 1798 and considered one of the grandest in Kent County. Purchased by Delaware in 1965, the house is furnished by Delaware State Museums with period antiques, portraits and china that span almost three centuries.

Designed by William Martin under the direction of the State Buildings Commission, a body created in 1931 to acquire land on which the present "Capital Square Complex" is located, *Legislative Hall* is a Georgian Revival colonial structure of handmade bricks with an 18th century style interior. The Hall was expanded by additions to the north and south from 1965-1970. Subsequent additions were added on the east side of the building in 1994.

T4 Sites and Spirits on Dover's Historic Green

Time: 6:00 pm–10:00 pm
Registration: 5 people minimum, 25 maximum
Fee: $5 (dinner not included)

After enjoying dinner at Shuckers, a local seafood restaurant, visit the State Visitor's Center, the State House, and Dover's historic public square, the Green. The Visitor's Center has two museum galleries with changing exhibits on Delaware art, history and culture and a store with delightful items related to Delaware. A new exhibit on African American History is scheduled to open October 17. Built in 1792, Delaware's State House is the second oldest in continuous use. In the earliest years, this Georgian building in the heart of colonial Dover housed both state and county government offices. The restored geometrical staircase is a beautiful, outstanding architectural feature of the interior. Paintings of George Washington, and Commodores Jacob Jones and Thomas MacDonough are on display. The restored courtroom, legislative chambers and offices, plus objects, paintings, architectural details and reproductions help guests understand how early state and county government impacted the lives of men, women, children, slaves and free blacks 200 years ago. During our candlelight tour we will witness the trial of Samuel D. Burris, a Negro conductor of the Underground Railroad in 1847. The State House faces Dover's historic Green, a public square ordered "layed out" by William Penn in 1681. We will tour the Green with a local author who will talk about the lives and events of those who "haunt" it; and hear the true story of the famous Poison Candy Murder Case of 1898.

FRIDAY, OCTOBER 21

T5 Bombay Hook Sunrise

Time: 6:30 am–8:00 am
Registration: 10 people minimum, 25 maximum
Fee: $20 (includes breakfast)

Primarily a refuge and breeding ground for migrating birds and other wildlife, the Bombay Hook Wildlife Refuge was established in 1937 as a link in the chain of refuges extending from Canada to the Gulf of Mexico. Bombay Hook is about 16,000 acres; the terrain is flat – less than ten feet above sea level. Tidal salt marsh composes four-fifths of the refuge, one of the largest expanses of nearly unaltered tidal salt marsh in the mid-Atlantic region. The refuge also has 1,100 acres of impounded fresh water pools and swamps and 1,800 acres of uplands with agricultural crops, grasslands, seasonal moist soil areas and woodlands. In October you can expect to see more than 150,000 ducks and geese and other waterfowl that use the refuge as their migratory home.

T6 The Haunted Trail
Time: 8:00 pm–9:30 pm
Registration: 10 people minimum
Fee: $15

Please join us (if you dare!) for the exciting and some say terrifying walk in the "Wicked Woods." Over one mile of sheer terror awaits you as you encounter the snake pit, savage Indians, ghouls and ghosts that call the area home. The experience includes a haunted corn maze, wagon ride, wooded trail and more! *Group will leave from the reception at Delaware Public Archives.*

SATURDAY, OCTOBER 22

T7 Dickinson Plantation and Barratt's Chapel
Time: 1:30 pm–4:30 pm
Registration: 5 people minimum, 15 maximum
Fee: $7

Please see T2 for a description of the Dickinson Plantation.

Barratt's Chapel is known as the "Cradle of Methodism" because of its importance in the formation of the Methodist Episcopal Church in America, and since it is the oldest building in the United States built by Methodists (in 1780) for worship. In 1784, John Wesley, founder of the Methodist movement, sent Thomas Coke to meet with Francis Asbury at the Chapel to make plans for a conference of Methodist ministers later that year at which the Methodist Episcopal Church in America was formally organized. A star on the Chapel's floor commemorates the event.

T8 Heritage Park Walk
Time: 1:30 pm–4:00 pm
Registration: 5 people minimum
Fee: $7

On August 30, 1703, twenty-two Kent County residents signed a petition to the Society for the Propagation of the Gospel in Foreign Parts requesting the ministry of a priest. A year later the first of nine missionaries arrived and Christ Church, a wooden structure, was built on land south east of Dover. In 1717, Dover was formally laid out following William Penn's orders of 1681 with Church Square east of Water Street being reserved for the Church of England. The central portion of the present church was built on the square in 1734 and enlarged in the 1740s. Reverend Charles Inglis arrived in 1759 to find an unfinished church. Under his leadership, the church was finished and the parish grew rapidly. Many notable Delawareans from the Revolutionary era and later are buried in the churchyard. From Christ Church you will walk the block to the Historic Green and see the Banning and Loockerman houses and the sign of the Blue Anchor, one of the first taverns in Dover. Then circle The Green, a National Register Historic District, with its many echoes of Delaware history, including the site of The Golden Fleece Tavern where Delaware became the "first state."

The Biggs Museum of American Art is one of Delaware's premier museums of antiques and fine arts. The objects assembled in the 14 galleries are mainly the personal collection of Mr. Sewell C. Biggs, a native of Middletown, Delaware, who collected works from Delaware and the Mid-Atlantic Region for over 60 years. Highlights of the collection include beautiful landscape paintings, portraits and marine scenes by artists such as Gilbert Stuart, Thomas Cole, the Peale family, and Brandywine School artist Frank Schoonover. Other marvels include finely crafted furniture, silver, tall clocks, sculpture and other decorative arts.

ON YOUR OWN

Dinner in Dover

October 21, 7:30 pm

Dine with fellow MARAC and Local Arrangements Committee members in Downtown Dover after Friday's reception at the Delaware Public Archives. *Sign up sheets will be located at the meeting registration table. Meet in the Delaware Public Archives lobby during the reception.*

Delaware State Police Museum & Educational Center

1425 N. DuPont Highway, Dover (about 1/4 mile south of the hotel) (302) 739-7700
Monday – Friday, 11:00 am – 3:00 pm and the third Saturday of every month. No entrance fee.

This museum is dedicated to those who have served and are still serving as the Delaware State Police Force. Learn about criminal investigation methods; highway safety efforts; community services; crime scenes; vintage equipment, vehicles, uniforms and weapons.

Dover Downs

1131 N. DuPont Highway, Dover (about 1/2 mile south of the hotel; free shuttle) (800) 711-5882
Monday – Saturday, 8:00 am – 4:00 am and Sundays, 12:00 pm – 4:00 pm
You must be 21 years of age to enter.

Visit for the thrills and excitement of over 2,500 slot machines, full service dining and live entertainment, NASCAR and Busch racing action on the high banks of the Monster Mile, and live harness racing and daily simulcasts of top harness and thoroughbred horse racing from across the country.

Milford Museum

121 S. Walnut Street, Milford (about 22 miles south of the hotel) (302) 424-1080
Saturday and Sunday, 2:00 pm – 4:00 pm
No entrance fee. Donations welcomed.

This museum's permanent exhibits tell the story of the city from its earliest beginnings on the Mispillion River. Exhibits include model ships and a 300 piece silver collection of coins, spoons, and novelties. Changing exhibits mean there's always something new to ponder on each visit. The museum also houses an extensive library on Delaware history. The museum is within walking distance of shopping, dining and the Mispillion Riverwalk Greenway.

Smyrna Museum

11 S. Main Street , Smyrna (about 9 miles north of the hotel) (302) 653-1320
Saturday, 1:00 pm – 4:00 pm
No entrance fee. Donations are welcomed.

An eclectic mix of local artifacts is on display in this former military barracks building. Visitors can enjoy toys and dolls, Native American artifacts, historical paintings, and a notable collection of over 400 pitchers. The museum includes a mid-1700s plank house on site.

Lewes Historical Complex

U.S. Route 1, Lewes (41 miles south of Dover) (302) 645-8073

History buffs rejoice! Enjoy such attractions as the Zwaanendael Museum, dozens of historic houses and churches dating back to the 1600s, the Cannonball House Marine Museum, old country stores as well as modern shops and much more – all located within walking distance of downtown galleries and restaurants. A map and visitors guide listing sites of interest with descriptions is available free of charge at many local businesses, museums and at the Chamber of Commerce information center. Downtown is only 2 miles from Cape May Lewes Ferry and Cape Henlopen State Park as well!

Rehoboth Beach

U.S. Route 1, Rehoboth (46 miles south of Dover) (302) 227-2233 or (800) 441-1329

From antiques to waterslides – airplane rides to swimming –miniature golf to shopping – Rehoboth Beach has something to offer everyone! With casual restaurants to fine dining – no one will leave the beach hungry! Experience the boardwalk at sunset as you stroll along the many shops and attractions. The Rehoboth Outlets offer over 200 brand name manufacturer and designer outlet stores – all tax free! For an area map and list of events go to the Chamber of Commerce web site at **www.beach-fun.com**.

THURSDAY, OCTOBER 20

W1 The Challenge of Managing Records in the 21st Century

Full day: 9:00 am–4:00 pm
Fee: $60. Registration limit: 25 people

Instructor: Daniel W. Noonan, *Electronics Records Supervisor, State of New Jersey*

As we have moved into the new millennium, we are living in an age where nearly all documents and records are created digitally. This combined with changes in management styles and philosophies, brought about by "down-sizing" and "austerity budgets", has given the responsibility for records management to nearly all of an organization's personnel. In this day-long seminar we will explore the challenges of managing records in the 21st century within the perspective of traditional records management. We will discuss the basic principles of managing the life cycle of records, their significance to an organization, and the importance of educating all personnel in the value of actively and properly managing records.

W2 (Virtually) From the Ground Up: Planning and Implementing a Digital Project

Full day: 9:00 am–4:00 pm
Fee: $60. Registration limit: 20 people

Instructor: Jim Gerencser, *College Archivist and Special Collections Librarian, Dickinson College*

In an increasingly electronic world, maintaining a web presence for one's repository no longer seems a luxury, but rather a necessity. But if you've never developed and maintained a web site before, where do you begin? Rest assured that by asking the right questions, making good arguments, and by planning carefully, you can successfully mount and manage a digital project. This workshop will provide valuable background information as well as an overview of the important issues to consider in developing a digital project. Topics to be covered include costs and funding, site design and organization, content and presentation, and long-term maintenance. Existing project models will be examined and discussed among workshop participants. Note: A particular consideration of this workshop will be strategies and approaches for those working in smaller repositories.

W3 Establishing Priorities in the Preservation of Photographic Materials

Half-day: 9:00 am–12:00 pm
Fee: $40. Registration limit: 25 people

Instructor: Debra Hess Norris, *Professor of Art Conservation, University of Delaware*

Professor Norris will speak about preservation issues associated with mixed collections of photographic materials, including glass plate and film base negatives, historic and contemporary prints, and cased objects. She will present guidelines for the proper handling, storage, and (where appropriate) treatment of these materials. Institutional issues relating to access, use, and value will also be discussed, as will the need to enhance public awareness about preservation and strategies to secure funds for conservation activities. The workshop will be informal, with opportunities for questions and examination of samples. Professor Norris has over twenty-five years experience as an art conservator and educator, and has written extensively and given numerous workshops on the preservation and treatment of photographic materials. In 2004, she received the Sheldon and Caroline Keck Award from the American Institute for Conservation of Historic and Artistic Works. She is currently serving on the Board of the Conservation Center for Art and Historic Artifacts in Philadelphia.

W4 Appraisal: What Do We Keep?

Half-day: 1:00 pm–4:00 pm
Fee: $40. Registration limit: 25 people

Instructor: Martin Levitt, *Librarian, American Philosophical Society and Professor of History, Temple University*

Appraisal is often thought of as a major part of the intellectual work of archival processing. Indeed, one of the key questions all archivists must ask is, "what do we keep, and what do we throw away?" This workshop, which is appropriate for beginning archivists or others who are relatively unfamiliar with routine archival activities, will examine concepts of archival appraisal. Discussion will involve understanding what values make a record worthy of permanent retention, and why appraisal is an art that takes into account some general ideas about the process of scholarship and archival use, and is also a science to which may be applied some systematic principles. The workshop will include several appraisal scenarios as examples, and the instructor encourages questions and discussion.

FRIDAY, OCTOBER 21

10:30 am – 12:00 pm

S1 "Play It Again Sam": Documenting Musical Traditions

Come hear samples of audio recordings and live music! This session will highlight archival research and collections from three musical genres – the blues, jazz, and folk music. One presenter will discuss research about Virginia blues artists and those who collected and popularized musical legacies of the Old Dominion such as Tidewater gospel quartets; southwestern string-band music, and Piedmont blues style. A second presenter will describe the history of the Duke Ellington collection – how the Smithsonian Institution acquired it, its processing challenges and glories, and the types of research (or researcher) generated from its usage. A third presenter will illustrate some important aspects of folk music documentation from three collections such as the Herbert Halpert/Southern Recording Trip 1939 collection; the Fahnestock South Sea collection; and a little-known recording of Burl Ives.

Chair:
Alexander Magoun, *David Sarnoff Library*

Speakers:
Jennifer Cutting, *American Folk Life Center*
Reuben Jackson, *Smithsonian National Museum of American History*
Gregg Kimball, *Library of Virginia*

S2 The Voting Rights Act of 1965 at Forty

The passages of the Civil Rights Act of 1964 and Voting Rights Act of 1965 are perhaps the two most significant victories to emerge from the tumultuous events of the Civil Rights Movement from the 1940s – 1960s. The latter enabled African Americans to fully exercise their right to participate in the electoral process. As the nation celebrates its 40th anniversary, what impact has this landmark legislation had on the Black vote in U.S. presidential elections? What records are available for researchers interested in the historiography of the Civil Rights Movement in the United States? Join us for a panel discussion as speakers address these fundamental questions.

Chair:
Lucious Edwards, Jr., *Virginia State University*

Speakers:
Ida Brudnick, *National Archives and Records Administration*
Mary Knill, *Lyndon Baines Johnson Presidential Library*
Ronald Walters, *University of Maryland*

S3 After the Wave has Splashed: Managing Electronic Records After Receipt

Once you have received a transfer of electronic records, what do you do with them? Our speakers will discuss establishing policies and procedures for electronic records management, building partnerships for the preservation of digital information, and practicalities of the preservation of electronic records using state and federal government agencies as examples.

Chair:
Jay Gaidmore, *Library of Virginia*

Speakers:
G. Brian Burke, *Center for Technology in Government, Albany, New York*
Kathy Jordan, *Library of Virginia*
Cheryl Stadel-Bevans, *National Archives and Records Administration*

S4 Association Archives: Keeping Secrets and Building Trust

Archivists working in organization and association archives often face a dilemma: a work environment where they are at odds with the organization's mission. Even worse, the archives may be seen as incidental, suspect, or unnecessary. Two presenters will address how they built strong relationships with their parent institutions using records management as a way to garner legitimacy, build trust and gain support. The other presenter will address the issue of keeping the secrets of one the most famous "secret societies" in America while continuing to provide reference services and public outreach.

Chair:
Jennifer Johnson, *U.S. Department of Energy*

Speakers:
Heather Calloway, *33° Scottish Rite of Freemasonry*
Lisa Mangiafico, *Soroptimist International of the Americas*
Robert Sieczkiewicz, *American College of Physicians*

2:00 pm–3:30 pm

S5 No More Smoke and Mirrors: Demystifying Preservation

Despite the wide array of preservation options available today, many archivists still feel that preservation is ignored at their institution. Administrators often justify this neglect by highlighting a lack of funding, or lack of knowledge. The presenters in this session, representing a wide range of perspectives within the archival community, will discuss approaches to the long-term care and preservation of your records. Among the topics to be addressed are the planning, construction, and capabilities of the new preservation lab at the New York State Archives; preservation grant opportunities available to archivists through the National Endowment for the Humanities, with a particular focus on the Save America's Treasures project; and a new process for removing odors and chemicals from documents that have been damaged by smoke and fire.

Chair:
Jill Rawnsley, *Conservation Center for Art and Historic Artifacts*

Speakers:
Bonnie Curtin, *National Endowment for the Humanities*
Bryan Draper, *Etherington Conservation Center, Inc.*
Maria Holden, *New York State Archives*

S6 Historical and Current Usage of Cultural Archives in Academic Repositories

Several of Temple University's special collections including the Urban Archives, the Philadelphia Dance Collection, and the Contemporary Culture Collection, and those at New York University, such as the Downtown Collection, hold rich stores of 20th century textual, visual, moving image, and audio information. If it's true, as Lawrence Lessig of the Stanford University's Creative Commons project argues, that current cultural expression is a remix of image and sound in the way the historical cultural expression had been a remix of text, then non-text archival holdings have as important a role to play in communicating history in a way that's most accessible to students. This panel will discuss the contribution of historically text-based cultural collections as well as current non-text archival holdings to meaningful discourse about 20th century life and culture.

Chair:
Gwynedd Canaan, *Trinity Church Archives, New York City*

Speakers:
Mike Kelly, *New York University*
Evan Towle, *Philadelphia Museum of Art*

S7 Documenting the Dot Coms

David Kirsch, Assistant Professor of Strategy and Entrepreneurship at the Robert H. Smith School of Business, University of Maryland, will provide an in-depth look at "Birth of the Dot Com Era," a major digital preservation project he established in 2002 with support from the Alfred P. Sloan Foundation. The project includes five main goals. First, it actively solicits and collects digital archives relating to internet firms established during the Dot Com era. These records reside in the Business Plan Archive database as well as in electronic and paper form at the University of Maryland. Second, the project collects online oral histories from employees, entrepreneurs, customers, and investors. Third, the project works in partnership with historians, economists, sociologists, and other management scholars to promote academic research supported by this archive. Fourth, the project is working with the Library of Congress to save the electronic files of a failed law firm, Brobeck, Phleger, and Harrison. Fifth and finally, the project is supporting an academic monograph on how the Dot Com era will be remembered. There will be a full period of questions, answers, and brainstorming around the issues of preservation and access after a presentation.

Chair:
David Miller, *National Archives and Records Administration*

Speaker:
David Kirsch, *University of Maryland*

S8 Mining Archives: Highlighting a Rich Vein of Archival Material

Some records are better described than others and are constantly used by the research community. Other records are under utilized, little known, or just not described at all. These records are relegated to obscurity on the shelves in many archival repositories waiting to be discovered by archival staff and researchers. This session will focus on groups of records, recently pulled from the shadows, which fall into the little known or under utilized category. Collections relating to the Civil Rights Movement and U.S.-African cultural relations at the National Archives, in addition to a newly discovered pre-Civil War diary written by a Maryland woman, provide the basis for discussion.

Chair:
Rita Cacas, *National Archives and Records Administration*

Speakers:
Karen Bell, *National Archives and Records Administration*
Walter Hill, *National Archives and Records Administration*
Jennie Levine, *University of Maryland*

4:00 pm–5:30 pm

S9 Promoting the Delaware Public Archives

Our two presenters will focus on the recent growth and success of outreach activities at the Delaware Public Archives (DPA) – specifically how they were developed, implemented, and promoted. Highlights include the historical markers program that now averages more than thirty markers per year and involves a large number of Delaware citizens, media and state legislative officials; and the primary source education kits that are prepared to help students meet state educational standards. Moreover, the speakers will describe the DPA's growing internet presence, and the popular speaker/presenter program from which staff members are often asked to speak throughout the First State at programs sponsored by historical societies, service clubs, and other organizations.

Chair:
Kristine Kaske, *National Air and Space Museum*

Speakers:
Russ McCabe, *Delaware Public Archives*
Tom Summers, *Delaware Public Archives*

S10 A Separate Place: P. S. du Pont and African American Education

A Separate Place tells the story of efforts by African Americans to obtain quality education during the period when Delaware mandated racial segregation in its schools. It shows that education was a priority for the black community since it provided one of the only vehicles for economic advancement during the Jim Crow era. This documentary film links the history of African American education in Delaware to contemporary concerns about educational quality and current efforts by black Delawarians to preserve, restore, and reclaim their former schools as sites of African American culture and heritage. View the film and join our presenters as they discuss the 89 schools built by Pierre S. du Pont in the 1920s for the African American community under Delaware's Jim Crow school system, and how these schools became centers for black education and pride. They will also describe how the film is used to meet current educational curriculum needs within school systems in Delaware and Pennsylvania.

Chair:
Jon Williams, *Hagley Museum and Library*

Speakers:
Roger Horowitz, *Hagley Museum and Library*
Jeanne Nutter, *Bloomfield College*

S11 On Display: A Practical Approach to Exhibits and Archives

Using collections to reach out to the public is always challenging, especially when you're short on funding, staff, or appropriate exhibit space. This panel will explore ways to share collections with a broader audience, without abandoning the rest of your job or breaking the bank. Speakers will address the various ways their institutions have created exhibits using the World Wide Web, grant funding, and exhibit space devoted to archival collections.

Chair:
Timothy D. Murray, *University of Delaware*

Speakers:
Constance Cooper, *Historical Society of Delaware*
Mary D. McConaghy, *University of Pennsylvania*
Carla Z. Tobias, *Monmouth County Historical Association*

S12 Electronic Records: The NARA Approach to Web Content

The National Archives and Records Administration (NARA) has issued guidance to Federal agencies on the management of web site content, and on transferring those elements appraised as permanent. NARA staff members with responsibility for electronic records will discuss the issues surrounding the appraisal and transfer of web content. In addition, a brief overview of how the web has evolved and the impact that this has on web content and implications for archivists will be presented.

Chair:
Gabrielle Michalek, *Carnegie Mellon University Libraries*

Speakers:
John Kane, *National Archives and Records Administration*
Greg Lepore, *National Archives and Records Administration*
Arian Ravanbakhsh, *National Archives and Records Administration*

SATURDAY, OCTOBER 22

9:45 am–11:15 am

S13 Oral History for the Young

This session is jointly sponsored with Oral History in the Mid-Atlantic Region (OHMAR)

More and more, archives are hosting "younger" scholars. Elementary, middle, and high school students are visiting historical repositories. Teachers want their students to have the experience of working with primary source materials to produce papers, exhibits, and to collect background information for oral histories. This session will focus on how other caretakers of historical materials, and oral historians, have dealt with our young scholars.

Chair:
Moira Conlan, *Delaware Public Archives*

Speakers:
Marjorie McNinch, *Hagley Museum & Library*
Glenn Whitman, *St. Andrew's Episcopal School, Potomac, Maryland*

S14 The Current Culture in Archival Education

Three noted educators within the MARAC region will comment about current trends and forces at play in archival education today. Are previously-valued assets to an archival education program, such as traditional scholarship, refining the knowledge of archives, and improving the perception of archives and archivists being pushed aside in a rush towards credential seeking, higher tuition revenue, distance education and vocationalism? Can content issues that archivists hold near and dear retain center stage within a progressively technologically-oriented curriculum? Do students come out of programs with the kind of work experience and skill sets required for productive work in archives? Can academic institutions recognize and reward the kind of instruction that bridges the gap between classroom instruction and the acquisition of "real world" workplace skills? Please join the panelists for what promises to be an interesting discussion of these and other issues in archival education.

Chair:
Lauren Brown, *University of Maryland*

Speakers:
Richard Cox, *University of Pittsburgh*
Susan E. Davis, *University of Maryland*
Marilyn Pettit, *Pratt Institute*

S15 Understanding Issues in Copyright Law

Legislation and judicial decisions make it difficult to follow the twisting legal terrain that is copyright, particularly as it relates to materials held by archival repositories. In addition to grasping basic principles, archivists need to be aware of current developments that can affect their work. In lieu of delivering papers, the participants of this session – two attorneys who are practicing archivists – will answer questions from the audience in an attempt to demystify copyright law.

You are encouraged to email questions to the session chair at joseph.komljenovich@ny.frb.org by September 30.

Chair:
Joseph M. Komljenovich, *Federal Reserve Bank of New York*

Speakers:
Joseph M. Ciccone, *Archival Consultant*
Madeleine Nichols, *New York Public Library for the Performing Arts*

S16 Bridging the Gap: Cooperative Partnerships Among Repositories

Archival repositories are often faced with challenges that are sometimes solved best by partnering with fellow institutions. Collaboration among archivists is vital to educating and building relationships with our constituencies. Whether it's sharing grant funds, formulating documentation strategies, or going through a series of problem solving activities, cooperative ventures among repositories can add an exciting new dimension to projects. The interaction of professionals and resources from various agencies has proven highly rewarding for our speakers. Join them as they use the planning and management of the Research Collections and Preservation Consortium (RECAP) partnership, challenges of processing and sharing the business and personal papers of Henry Clay Frick, and a successful year-long effort to commemorate the legacy of the Nuremberg Trials to demonstrate how partnerships allowed them to work most effectively toward their goals.

Chair:
Ramona Branch Oliver, *National Archives and Records Administration*

Speakers:
Christopher M. Laico, *Columbia University Law School*
Julie A. Ludwig, *The Frick Collection and Frick Art Reference Library*
Ben Primer, *Princeton University Libraries*

S17 Job Market: Searching or Acquiring?

Would you like to know what archives want, need, and prefer from job candidates? How do you standout from other applicants? Panelists will discuss the job market from the perspective of those who are currently, or have in the past, interviewed applicants and from those who have searched and found jobs. Views from government, academic, and private sectors will be presented.

Chair:
Laurie A. Rofini, *Chester County Archives and Records Services*

Speakers:
Rachel E. Ban, *History Associates Incorporated*
Brian Keough, *University of Albany, SUNY*
Leslie Simon, *National Archives and Records Administration*

SATURDAY, OCTOBER 22

11:30 am–1:00 pm

S18 Remember the Ladies: Access and Outreach in Women's Collections

Abigail Adams's request to her husband to "remember the ladies" was originally meant to assert her desire for women's equality under the law. However, it should also serve as a reminder to institutions to collect and promote women's history. In this session speakers from three large repositories will share their experiences and strategies. Speakers will address the acquisition of prominent women's manuscript collections as well as the League of Women Voters and the Avon Corporate Collections. Other topics such as promotion of women's collections through exhibits and using women's collections in programming will also be discussed.

Chair:
John Powers, *National Archives and Records Administration*

Speakers:
Lynn Catanese, *Hagley Museum and Library*
L. Rebecca Johnson Melvin, *University of Delaware*
Laurie A. Rofini, *Chester County Archives and Records Services*

S19 Dwindling Space: Nowhere to Go

Are you running out of storage space, or have you already? Speakers from the public and private sectors will talk about their experiences with facilities preparing for renovation, and those recently renovated. Even after renovation and new facilities, there may still be space issues. Administrative personnel in many institutions have a strong understanding of the needs of an archives, but there can be those who just "do not get it". The presenters will discuss their moving experiences, new facilities, and renovation adventures.

Chair:
Diane Windham Shaw, *Lafayette College*

Speakers:
Charles Greifenstein, *American Philosophical Society Library*
Mary Mannix, *Frederick County Public Libraries*
Stephanie Morris, *Sisters of the Blessed Sacrament*

S20 Documenting the Delmarva Peninsula

The Delmarva Peninsula, consisting of parts of the states of Delaware, Maryland, and Virginia, is a land of contrasts. Home to Native Americans since pre-historic times, and settled by Europeans and African Americans, enslaved and freed, this once isolated area underwent rapid change in the 20th century. Listen as the presenters describe how archivists and manuscript librarians seek to document the history of this ancient land.

Chair:
Madeline Dunn, *Delaware State Museums*

Speakers:
Brooks Miles Barnes, *Eastern Shore Public Library, Accomac, Virginia*
Pete Lesher, *Chesapeake Bay Maritime Museum*
Becky Miller, *The Edward H. Nabb Research Center for Delmarva History & Culture*

S21 Hidden Treasures in Photographic Collections

In addition to serving as mere illustrations of historical events or places, photographs also have the power to redirect historical inquiry, alter accepted concepts about events, and open new vistas on our own lives and time. This session will highlight the efforts of archivists to better describe photographic collections in order to fully reveal their research potential and make the collections more accessible. Join the presenters as they use the Scurlock Collection, and photographs from NASA, to illustrate approaches to uncovering hidden gems.

Chair:
Robert Reed, *National Archives and Records Administration*

Speakers:
Jessica Branco, *Washington Research Library Consortium*
David Haberstich, *Smithsonian National Museum of American History*
Ketina Taylor, *National Archives and Records Administration*

S22 Politics and Practicalities: Access to Government Records in an Age of Terror and Counter-Terror

One of the range of responses by the Bush Administration to the terror attacks of September 11, 2001, is to seek greater control over government information through the use of new categories of access: "sensitive but unclassified" and "sensitive security," for example. Journalists, scholars, civil liberties and information access advocates have criticized the vagueness of such categories and see partisan political gain as motive. This session examines the concept of sensitive but unclassified information in the context of broader Bush Administration information policy initiatives, provides a case study of the issues surrounding the creation of and access to the records of the 9/11 Commission, and discusses the archival aspects, political and practical, of access to government information in an age of terror and counter-terror.

Chair:
David Mengel, *National Archives and Records Administration*

Speakers:
Thomas Connors, *University of Maryland*
David Wallace, *Catholic University of America*

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Please contact Professor Richard J. Cox, School of Information Sciences, University of Pittsburgh: rcox@mail.sis.pitt.edu or 412-624-3245. Visit the School's Web site at www.sis.pitt.edu

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University of Pittsburgh

Transportation and Directions

BY AIR

The closest major airports are Philadelphia International (PHL) and Baltimore-Washington International (BWI), and they are equidistant from Dover. Rent a car at the airport and drive to Dover, or reserve a seat on a shuttle to the hotel operated by Five Star Limousine by calling 1 (800) 717-1646. Shuttle cost is $150 per person each way for 3 or fewer people sharing the same destination. The price drops to $50 per person each way for groups of 4 or more. Also, BWI is served by Amtrak with trains stopping in Wilmington, Delaware. PHL has SEPTA train service to 30th Street Station in Center City for rail connections, on both Amtrak and SEPTA, to Wilmington. For information about free travel between Wilmington and Dover on the Local Arrangements Committee shuttle, see "By Inter-City Bus or Train."

BY INTER-CITY BUS OR TRAIN

The nearest passenger rail station, served by Amtrak and SEPTA, is Wilmington (100 S. French St.), about 50 miles north of the hotel. The Local Arrangements Committee (LAC) will be running a free shuttle on Thursday evening, Friday morning, Friday evening and Saturday afternoon. If you plan to come by train, please contact LAC chair Joanne Mattern no later than October 15 for shuttle scheduling and to reserve a seat.*

Bus service is provided by Carolina Trailways, Greyhound, and Trailways. All lines use the same terminal (1166 S. Bay Rd.) which is about 4 1/2 miles from the hotel. Taxis are available or contact LAC chair Joanne Mattern, no later than October 15, to schedule a free ride to the hotel.*

**(302) 744-5001 or joanne.mattern@state.de.us*

BY AUTO (Free parking is available at the hotel.)

From the North through Wilmington, DE area:

On I-95 S, just after the PA-DE border, the highway splits with I-95 S going through Wilmington and I-495 S skirting the city to the east and south. Take either route, but be aware that I-95 through the city can be congested. Both highways merge on the other side of Wilmington as I-95 S. Continue on I-95 S to DE ROUTE 1 CHRISTIANA/MALL ROAD. Stay to the right and take EXIT 4A. Follow the signs for DE ROUTE 1 S DOVER/BEACHES (portions toll) and travel about 33 miles. Take EXIT 104 (SCARBOROUGH RD). Turn left onto US ROUTE 13 S/N DUPONT HWY and drive about 1/2 mile to the hotel on right.

From the Northeast through South Jersey and over the Delaware Memorial Bridge:

Take I-295 S/US 40 W and cross the bridge (toll). Merge onto US 13 S toward and drive about 10 miles. US 13 S becomes DE ROUTE 1 S (portions toll), travel about 30 miles. Follow above directions from "Take EXIT 104 (SCARBOROUGH RD)."

From South and West through Annapolis, MD area and over the William Preston Lane, Jr. Memorial Bridge (Bay Bridge):

Take US 50 E over the BAY BRIDGE (toll) and into the Eastern Shore. Stay in left two lanes for US 301 N and drive about 19 miles. Turn right onto MD ROUTE 302/TEMPLEVILLE RD and follow for about 9 miles. Turn right onto MD ROUTE 454 and follow for 2 miles to MARYDEL. At MARYDEL MD 454 becomes DE 8. Follow DE 8 for 13 miles. Turn left onto US ROUTE 13 S/N DUPONT HWY and drive about 3 miles. The hotel will be on your left.

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Please list any special assistance required _____

Contact Joanne Mattern, (302) 744-5001 or *joanne.mattern@state.de.us* if you have any questions about this meeting.

No pre-arranged childcare is available.

REGISTRATION

Postmarked by September 21, 2005:	❒ MARAC member. $60.00	❒ Non-member. $95.00*
Postmarked September 22–October 6, 2005:	❒ MARAC member. $70.00	❒ Non-member. $105.00*
After October 6, 2005 (On Site Registration):	❒ MARAC member. $80.00	❒ Non-member. $115.00*
Student rate (must include copy of valid ID):	❒ STUDENT $35.00	
WORKSHOP ONLY (Thursday):	❒ MARAC member. $5.00	❒ Non-member. $10.00

** The non-member fee entitles you to a year's membership in MARAC, please check one:*

❒ YES, I would like to become a member. ❒ NO, I do not want to join MARAC at this time.

WORKSHOPS (*registrants will be notified by email)*

❒	W1 Thursday *(full day)*	21st Century Records.	#_____ @ $60.00/person	$_____
❒	W2 Thursday *(full day)*	Digital Projects.	#_____ @ $60.00/person	$_____
❒	W3 Thursday *(morning)*	Photo Preservation	#_____ @ $40.00/person	$_____
❒	W4 Thursday *(afternoon)*	Appraisal	#_____ @ $40.00/person	$_____

TOURS *(please indicate each tour you plan to attend)*

❒	T1 Thursday	Agricultural Museum & Dover Speedway	#_____ @ $10.00/person	$_____
❒	T2 Thursday	Dickinson Plantation & Air Mobility	#_____ @ $8.00/person	$_____
❒	T3 Thursday	Museums, Woodburn, & Legislative Hall	#_____ @ $7.00/person	$_____
❒	T4 Thursday	Sites & Hauntings on the Green	#_____ @ $5.00/person	$_____
❒	T5 Friday	Bombay Hook Sunrise	#_____ @ $20.00/person	$_____
❒	T6 Friday	Haunted Trail	#_____ @ $15.00/person	$_____
❒	T7 Saturday	Dickinson Plantation & Barratt's Chapel	#_____ @ $7.00/person	$_____
❒	T8 Saturday	Heritage Park Walk	#_____ @ $7.00/person	$_____

Please help us plan meeting arrangements by checking the activities you plan to attend:

❒	Friday	**Continental Breakfast**		FREE
❒	Friday	**Luncheon (*not included with registration*) — check entree choice:**		
		❒ Chicken Cordon Bleu	#_____ @ $17.00/person	$_____
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❒	Friday	**Reception at Delaware Public Archives (*included with registration*)**		FREE
		❒ Guest Tickets.	#_____ @ $15.00/person	$_____
❒	Saturday	**Breakfast (*not included with registration*)**	#_____ @ $15.00/person	$_____

Please circle the Program Sessions you plan to attend:

S1 S2 S3 S4 S5 S6 S7 S8 S9 S10 S11 S12 S13 S14 S15 S16 S17 S18 S19 S20 S21 S22

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